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PART I—Section 3

Notifications relating to Non-Statutory Rules, Regulations, Orders and Resolutions issued by the Ministry of Defence

MINISTRY OF DEFENCE

No. 749, dated 15th Apr. 1957.—The following rules for a competitive examination to be held by the Union Public Service Commission in September, 1957 for the purpose of recruitment to the Indian Ordnance Factories Service, Class I are published for general information.

RULES

1. For the purpose of these Rules—
 - (a) "Government" means the Government of India.
 - (b) "The Commission" means the Union Public Service Commission.
 - (c) "The Service" means the Indian Ordnance Factories Service, Class I, particulars in respect of which are given in Appendix IV.
2. A competitive examination for admission to the Service shall be held in India at such times and places as may be prescribed in the Notice issued by the Commission. Every such notice will, when possible, announce the number of vacancies to be filled on the result of the examination.
3. If the examination held under this part of these Rules is a combined examination for the purpose of making appointments to more than one Service or Department, the following provisions shall apply:—
 - (a) Any person may apply to be admitted as a candidate for appointment in all or any of these Services or Departments for which he is eligible. If he wishes to compete for appointment in more than one Service or Department, he shall state in his application form which Services or Departments he wishes to compete for and the order of his preference for them, and in such case only one application form will be necessary and one payment of the fees referred to in rule 15 (and Appendix III) will be sufficient.
 - (b) Government shall assign successful candidates to each Service or Department on a consideration of all circumstances including any personal preference expressed by the candidate.
4. The maximum number of candidates to be admitted to any examination may at the discretion of the Commission be limited to such number not being less than 200, as the Commission may decide. If a limit is imposed and the number of candidates exceeds that limit, the Commission shall select from the applicants those who shall be admitted to the examination, and in doing so shall have regard to the suitability of the applicants.
5. A candidate must apply to be admitted to the examination before such date, in such manner, and in such form as the Commission may prescribe.
6. A candidate must be—
 - (a) a citizen of India, or
 - (b) a subject of Sikkim, or
 - (c) a person who has migrated from areas which now form Pakistan with the intention of permanently settling down in India, or

(d) a subject of Nepal or of a Portuguese or a former French possession in India.

NOTE.—The appointment of candidates in categories (c) and (d) above will be subject to the issue of certificates of eligibility in their favour by the Government to India. Certificates of eligibility will not however be necessary in the case of candidates belonging to any of the following categories:—

- (1) Persons who migrated to India from Pakistan before 19th July 1948 and have ordinarily been resident in India since then.
- (2) Persons who migrated to India from Pakistan after 18th July 1948 but before 30th September 1948 and had got themselves registered as citizens within the time allowed.
- (3) Non-citizens who entered service under the Government of India before the commencement of the Constitution, viz., 26th January 1950, and who have continued in such service since then. Any such persons who re-entered or may re-enter such service with a break, after the 26th January 1950 will however require certificates of eligibility in the usual way.

A candidate in whose case a certificate of eligibility is necessary may be admitted to the examination and he may also be provisionally appointed subject to the necessary certificate being eventually issued in his favour by Government.

7. (a) No male candidate who has more than one wife living shall be eligible for appointment to any of the Services appointments to which are made on the results of this competitive examination unless the Government of India after being satisfied that there are special grounds for doing so, exempt any male candidate from the operation of this rule.

(b) No female candidate who has married a person having already a wife living shall be eligible for appointment on the results of this competitive examination unless the Government of India after being satisfied that there are special grounds for doing so, exempt any female candidate from the operation of this rule.

8. On the date prescribed by the Commission in their Notice of the examination issued under Rule 2, a candidate must have attained the age of 20 and must not have attained the age of 25, provided that the upper age limit of 25 will be relaxable upto 30 in the case of candidates who hold substantively permanent appointments at the Ordnance Factories, such relaxation being limited to three examinations only.

Departmental candidates must obtain previous permission of the Head of the Department to appear for the examination.

NOTE.—The upper age limit prescribed above will be relaxable:—

- (i) Upto a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribes.

(ii) Upto a maximum of three years if a candidate is a *bona fide* displaced person from Pakistan or from the unliberated areas of Jammu and Kashmir.

This concession will not, however, be admissible to a candidate who has already appeared at five previous examinations and in the case of those employed at the Ordnance Factories at eight previous examinations.

(iii) Upto a maximum of eight years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe and is also a *bona fide* displaced person from Pakistan or from the unliberated areas of Jammu and Kashmir. This concession will not, however, be admissible to a candidate who has already appeared at ten previous examinations or in the case of those employed at the Ordnance Factories at thirteen previous examinations.

(iv) Upto a maximum of three years if a candidate is a resident of the former French Settlements which have now become part of India and has been receiving his education through the medium of French.

(v) Upto a maximum of 4 years if a candidate belongs to the Andaman and Nicobar Islands.

**SAVE AS PROVIDED ABOVE THE AGE LIMITS
PRESCRIBED CAN IN NO CASE BE RELAXED.**

9. A candidate must satisfy the Commission that his character is such as to make him suitable for appointment to the Service.

10. A candidate must have—

(a) obtained a degree in Engineering from any University incorporated by an Act of the Central or of a State Legislature in India; or

(b) passed Sections A and B of the Associate Membership Examination of the Institution of Engineers (India) or have any other educational qualifications excepting a B.E. degree (Tele-communication) accorded by Indian universities recognised by that institution as exempting from passing these Sections; or

(c) obtained an engineering degree of one of the universities mentioned in Appendix I under the conditions prescribed in that Appendix; or

(d) passed the Honours Diploma examination in Civil, Mechanical or Electrical Engineering of the Loughborough College, Leicestershire, provided the candidate has passed the common preliminary examination or has been exempted therefrom.

NOTE I.—In exceptional cases the Commission may treat as a qualified candidate, a candidate who, though he has not all or any of the qualifications prescribed in this rule, has passed examinations conducted by other institutions of a standard which in the opinion of the Commission justifies his admission to the examination.

NOTE II.—Candidates who have appeared at an examination the passing of which would render them eligible to appear at this examination, but have not been informed of the result may apply for admission to the examination. Candidates who intend to appear at such a qualifying examination may also apply, provided that the qualifying examination is completed before the commencement of this examination. Their applications will be accepted provisionally and they will be required to furnish proof of having passed the examination as soon as possible and in any case not later than two months after the commencement of the examination.

11. No candidate shall be admitted to the Examination unless he holds a certificate of admission from the Commission.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the examination shall be final.

12. A candidate found guilty of impersonation or of submitting fabricated documents or documents which have been tampered with or of making statements which are incorrect or false or suppressing material information or of using or attempting to use unfair means in the examination hall or otherwise resorting to any other irregular or improper means for obtaining admission to the examination, shall in addition to rendering himself liable to a criminal

prosecution be debarred either permanently or for a specified period:

(a) by the Commission from admission to any examination or appearance at any interview held by the Commission for selection of candidates; and

(b) by the Central Government from employment under the Government.

13. No recommendations except those required in the form of application shall be taken into consideration. Any attempt on the part of a candidate to obtain support for his candidature by other means, may disqualify him for admission.

14. Examinations under these Rules shall be conducted by the Commission in the manner prescribed in the regulations which form Appendix II to these Rules.

15. Candidates must pay such examination fees as Government may prescribe (see Appendix III). No claim for a refund of any of these fees will ordinarily be entertained, nor can they be held in reserve for any other examination or selection.

16. (a) After every examination the Commission shall make a list of the candidates in order of their merit as disclosed by the aggregate marks finally awarded to each candidate, and in that order so many candidates up to the number of unreserved vacancies announced under rule 2 above, as are found by the Commission to be qualified by the examination and are considered by Government or the appointing authority as the case may be to be suitable in all other respects, shall be appointed.

(b) Appointments to vacancies to be filled by members of a particular community or communities shall be made by Government or the appointing authority as the case may be, in the order of merit of the candidates belonging to the particular community or communities, provided they have qualified in the examination and are in all respects suitable for employment in the service.

(c) Success in the examination confers no right to appointment, unless Government are satisfied, after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment to the public Service.

17. A candidate must be in good mental and bodily health and free from any physical defect likely to interfere with the discharge of his duties as an officer of the Service. A candidate who (after such physical examination as Government or the appointing authority, as the case may be may prescribe) is found not to satisfy those requirements will not be appointed. Only candidates who are likely to be considered for appointment will be physically examined.

In order to prevent disappointment candidates are advised to have themselves examined by a Government medical officer of the standing of a Civil Surgeon before applying for admission to the examination. Particulars of the nature of the physical test to which candidates will be subjected before appointment and of the standard required may be had from the Commission.

18. (a) Selected candidates shall be appointed as Assistant Works Manager, under training, for a period of 3 years.

NOTE.—The period of training may be reduced or extended by Government on the recommendation of the Director General, Ordnance Factories.

(b) An Assistant Works Manager, under training, shall undergo such practical training as shall be provided by Government and may be required to pass such departmental and language tests as Government may prescribe. The language tests will include a test in Hindi.

(c) On the conclusion of his period of training, Government may confirm the officer in his appointment. If, however, during or at the end of the period of training his work or conduct has in the opinion of Government been unsatisfactory Government may either discharge him or extend his period of training for such period as Government may think fit, provided that before orders of discharge are passed the officer shall be apprised by the competent authority of the grounds on which it is proposed to discharge him and given an opportunity to show cause against it.

(d) If no action is taken by Government under sub-rule (c) of this rule, the period after the prescribed

period of probation shall be treated as an engagement from month to month, terminable on either side on the expiration of one calendar month's notice in writing.

(e) If the power to make appointments in the Service is delegated by Government to any officer that officer may exercise any of the powers of Government under this rule.

APPENDIX I

List of University degrees which will be recognised for admission to the examination [vide Rule 10(c)]

Aberdeen—B.Sc. Engineering (Honours or Ordinary degree).

Cambridge—Ordinary B.A. degree in Engineering provided the graduate has passed in the principal subjects, Engineering I, Engineering II and Engineering III.

Durham—B.Ss. in Marine Engineering.

Glasgow—B.Sc. in Naval Architecture (Honours or Ordinary degree).

NOTE.—The above degrees will be accepted only if taken after three years' study and the passing of the regular examinations in the several Universities. The conditions as to three years' study will not, however, apply to Indians who having taken an Indian degree, which exempts them from part of the University course, shall have taken one of the above degrees in less than three years in accordance with the regulations of the University concerned.

APPENDIX II

Standard and Syllabus of the Examination (vide Rule 14)

The examination will include the following subjects each of which will carry the number of marks shown against it:—

| I. (a) Compulsory Subjects— | Marks |
|--|-------|
| (1) English (including Essay and Precis writing) | 100 |
| (2) General Knowledge | 100 |
| (3) Mechanical Engineering | 200 |
| (4) Applied Mechanics (including Strength of Materials and Theory of Structures) | 200 |
| (5) Electrical Engineering | 200 |
| (6) Personality Test | 300 |
| (b) Optional (any two subjects to be selected)— | |
| (1) Physics (including Electricity and Magnetism) | 100 |
| (2) Applied Mathematics | 100 |
| (3) Surveying | 100 |

NOTE I.—All papers must be answered in English.

NOTE. II.—Candidates must write the papers in their own hand. In no circumstance will they be allowed the help of an amanuensis (scribe) to write down answers for them.

2. A candidate who takes Surveying as a subject must produce a certificate that he has undergone satisfactory training in Surveying, including practical surveying in a college or institution recognised by the Commission for the purpose of admission to the competitive examination for the Service. The training must be equivalent to that given in the full course for a degree or diploma in Civil Engineering. The certificate must be signed by the Principal or the Head of the Department of Surveying in the College or Institution.

For this purpose the Commission will ordinarily accept a certificate from any college or institution mentioned in rule 10 of the foregoing rules, or from any college which is affiliated to any University mentioned in the same paragraph. The Commission, however, reserve to themselves the power not to accept any certificate if they are satisfied that the practical training referred to therein falls short of the requirements of the Service, and their decision in the matter will be final.

3. The standard and syllabus of the examination will be such as the Commission shall prescribe.

4. The Commission have discretion to fix qualifying marks in any or all the subjects at the examination.

5. The Commission will summon at their discretion only those candidates whom they consider suitable for interview for the Personality Test.

6. Special attention will be paid in the Personality Test to assessing the candidates' capacity for leadership, initiative and intellectual curiosity, tact and other social qualities, mental and physical energy, powers of practical application and integrity of character.

7. From the marks assigned to candidates in each subject such deduction will be made as the Commission may consider necessary in order to secure that no credit is allowed for merely superficial knowledge.

8. Deductions upto 5 per cent. of the maximum marks for the written subjects will be made for illegible handwriting.

9. Credit will be given for good English including orderly, effective and exact expression combined with due economy of words in all subjects of the examination and not only in subjects which are specially devoted to English.

APPENDIX III

FEES

(Vide Rule 15)

Candidates seeking admission to the examination must pay the following fees:—

(a) To the Commission:

(i) Re. 1/- when asking for application form and connected documents.

This amount should be paid to the Commission by Money Order. Local candidates, however may pay cash at the counter. The Commission will not accept payment made otherwise.

(ii) Rs. 81·50 (Rs. 19·62 in the case of candidates belonging to Scheduled Castes and Scheduled Tribes) with the completed application form.

This amount should be paid by means of Treasury Receipt or CROSSED Indian Postal Orders payable to Secretary, Union Public Service Commission. The Commission will not accept payment made otherwise.

(b) To the Medical Board:

Rs. 16/- before examination by a Medical Board, if selected for appointment.

This amount should be paid in cash to the Medical Board concerned at the time of the Medical examination.

2. Once an application has been considered by the Commission and the decision communicated to the candidate, no claim from the candidate for a refund of the fee paid by him to the Commission will ordinarily be entertained nor can this fee be held in reserve for any other examination or selection. If, however, a candidate is not admitted to the examination by the Commission, a refund of Rs. 75/- (Rs. 18·75 in the case of candidates belonging to Scheduled Castes and Scheduled Tribes) will be made to him.

3. The Commission may at their discretion remit the prescribed fee where they are satisfied that the applicant is a bona fide displaced person from Pakistan or from the unliberated areas of Jammu and Kashmir and is not in a position to pay the prescribed fee. The fee of Re. 1/-, however, must be paid even by a displaced person when asking the Commission for form and this amount will be refundable to him if, on receipt of his application, his claim to be a displaced person is accepted by the Commission and his fee is remitted.

APPENDIX IV

Scales of Pay of Class I Officers of the India Ordnance Services

| Designation of Post | Prescribed Pay scale | Grade from which promotion is permissible | I | 2 | 3 | I | 2 | 3 |
|--|----------------------|---|---|---|---|--|---|--|
| | | | | | | | | |
| 1. Director-General Ordnance Factories. | 2000—2250 | Deputy General, Ordnance Factories; Assistant Director, Ordnance Factories, Grade I. | | | | 5. Superintendent Grade II. | 1000—50—1400 | Works Deputy Director General, Ordnance Factories. |
| 2. Deputy Director General, Ordnance Factories. | 1600—100—1800 | Assistant General, Ordnance Factories, Supdt., Grade I & II. | | | | 6. Deputy Director Ordnance Factories. | 600—40—1000 —1000—1050 —1050—1100 —1100—1150 | Assistant Manager, Technical Staff Officer, Supervisor. |
| 3. Assistant Director General, Ordnance Factories. | 1300—60—1600 | Supdt. Grade II, Deputy Assistant Director General, Ordnance Factories, Works Manager. | | | | 7. Works Manager. | 600—40—1000 —1000—1050 —1050—1100 —1100—1150 | Assistant Manager, Technical Staff Officer. |
| 4. Superintendent, Grade I. | 1300—60—1600 | Superintendent, Grade II, Works Manager, Deputy Assistant Director General, Ordnance Factories. | | | | 8. Assistant Works Manager, Technical Staff Officer. | 350—350—380 380—30—590 —E.B.—30— 770—40—850 | Foreman, Storeholder, Staff Assistant and in special cases from Assistant Foreman Assistant Storeholder and Charge, man. |

NOTE.—(i) Posts at Nos. 1 to 8 above are selection posts.

(ii) Post of Assistant Works Manager (Designs) will be filled by selection from amongst foremen (Designs) only and not from other foremen.

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